

SHARISE WILLIAMS

GRAPHIC AND WEB DESIGNER

INFO



Name

Sharise Williams



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Website

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SOCIAL



Skype

Sharise Williams



Twitter

@31dev.co



LinkedIn

[ReeseWilliamsDC](https://www.linkedin.com/in/ReeseWilliamsDC)



Facebook

<https://www.facebook.com/sharise.williams24>

COMMUNITY SERVICE



DC Web Women

Social Media Co-manager

AUG. 2015 - AUG. 2016



WORK EXPERIENCE



2012 - PRESENT **FREELANCE WEB AND GRAPHIC DESIGNER** REESE-WILLIAMS.COM

- Craft graphic elements, assets, and visual treatments for web and print
- Meet with clients to determine design vision, scopes of the work, budgets and time frames
- Designed new, on-brand visual elements for social media events
- Use Photoshop to edit photos for use on websites and in print
- Comfortable designing WordPress blogs and websites, adding custom features with HTML, CSS and plugins
- Designed HTML email templates
- Proficient with communication apps like Google Apps and project management software like Slack



2014 - PRESENT **Office of Tax and Revenue** Legal Instruments Examiner

- Employ the web-based land record database to search for deeds and other land records per internal and external request
- Assisted management in created Excel based spreadsheets to catalog microfilm and microfiche records
- Draft daily and weekly reports of the Customer Service Units' daily production
- Drafted and submitted a presentation for the Continuous Improvement Initiative. This presentation was commended by the CIO and the format I designed using Word and Adobe Acrobat will be used as the standard for future entries
- Consistently scored 4.5/5 in customer service and communication in my performance evaluations.



EDUCATION



2012 - 2014 **Art Institute of Pittsburgh, Online** Associate of Arts in Graphic Design



AUG. 2015 **Skillcrush WordPress Developer Blueprint** Skills attained: PHP, Custom themeing



SEPT. 2016 **Skillcrush Front End Developer Blueprint** Skills attained: Fluid Layouts, Responsive Typography, JavaScript, jQuery



CREATIVE AND TECH SKILLS

Phototshop	<div style="width: 80%;"></div>	Design breifs	<div style="width: 80%;"></div>
Illustrator	<div style="width: 70%;"></div>	Concept development	<div style="width: 80%;"></div>
HTML5 & CSS3	<div style="width: 60%;"></div>	Design patterns	<div style="width: 80%;"></div>
JavaScript & jQuery	<div style="width: 50%;"></div>	Teamwork	<div style="width: 80%;"></div>
Wordpress	<div style="width: 70%;"></div>	Remote work	<div style="width: 80%;"></div>
PHP	<div style="width: 60%;"></div>	Digital communication	<div style="width: 80%;"></div>